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## ALLOUEZ VILLAGE BAND BOARD MEETING

April 1, 2013 9:10pm

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**Present:** Mike Ajango, Paul Oleksy, Gene Burmeister, Brent Hussin, Mary Eisenreich, Lynn Urquhart, Mary Rehberg

**Guests Present:** Clarence Matuszek

**Absent:** None

### **Approval of Minutes**

Motion made by Mike Ajango to approve minutes, seconded by Paul Oleksy. Approved.

### **Treasurer's Report**

Gene Burmeister presented the financial report. The checking account balance is \$2,715, with \$900 owed for the April concert. The savings balance is \$12,775, after Gene placed \$15k in a 14-month CD at Denmark State Bank, earning .56% (vs. earning .35% in savings). Motion made by Mary Eisenreich to approve the treasurer's report, seconded by Paul Oleksy. Approved.

### **Audit Report**

Clarence Matuszek and Fr. Pete Renard performed an annual audit of the band's financials. Clarence reported that no irregularities were identified. There is a balance of \$280 in the Europe Band fund. Nancy Barthel has been emailing the committee to get their input on the disposition of the funds.

### **Old Business**

Picnic Survey – The survey indicated most band members prefer a Sunday afternoon summer picnic instead of a Christmas party. Brent contacted the various parks that have shelters. Green Isle isn't available until 2014; there are no parks available in Green Bay in 2013, so we will start the summer event in 2014. The estimated fee for a pavilion with electricity is \$150. The alternative is to rent a tent, chairs, and tables for \$500 - \$600. Brent will check the availability of Heritage Hill, and Clarence will check other sites.

Program Committee – Lynn reported for the program committee (Mary Eisenreich, Lynn Urquhart-Belongia, Paul Oleksy, and Gene Burmeister). Lynn will get a list of open spots for advertisements to Sharon, which would push our revenue past break-even. We will also provide the info to band members to help sell ads.

Coming elections – Mary Rehberg is up (having finished the second year of Robin Karchinski's term), along with Brent Hussin and Kim Smithson. Kim has declined to run for reelection.

Concert Attire – Janet is working on some ideas to refresh our concert attire. At a potential cost of \$100/ea for 50 women, it could be \$5k in total cost to the AVB. Tabled on Oct 1, 2012, pending further research.

Perpetual Plaque – Mike suggested we leave the last slot for Bob Seering and with the board completed, bring the plaque to a close. Tabled on Oct 1, 2012.

Chimes – Paul reviewed the Civic Symphony’s proposal to buy a good set of Yamaha chimes, and split the cost with the AVB. We use the synthesizer right now because chimes are expensive and since ours would be stored in Allouez, they’d be awkward to move. However, chimes do roll well and would be an improvement in sound quality; Mike Ajango expressed his support for splitting the cost with the Civic Symphony. The Civic Symphony isn’t ready to make the final decision, so we’ll wait for them. Tabled on October 22, 2012.

Control of Giveaways – The group discussed how to respond to requests for giveaways at our concerts. Brent noted that it is possible a giveaway could conflict/compete with a paid advertiser or sponsor, and it is possible that we would have duplicate or multiple requests for giveaways. Brent recommends we develop a policy to address these events, and to help decide which groups will be permitted to have announcements during our shows. Tabled on February 25, 2013.

## **New Business**

Computer Program – The software Lynn uses to programs is getting old. It was purchased by the band several years ago and is still functional, but a computer that can run the program is starting to fail. Lynn recommends continuing to use the existing software, and spending \$250 for a used laptop that can run it. On a motion by Mike Ajango, seconded by Paul Oleksy, the band approved the purchase of a laptop for \$250 which will be owned by the band, and checked out to the person who is preparing the programs (currently Lynn). Approved.

Bylaws – Brent recommends adding a list of permanent committees to the bylaws, and he distributed his recommendations, including:

- Concert Sponsorship
- Marketing/Press
- Programs
- Band history
- Membership (including Sunshine, which includes coats, ties, scarves, jackets, etc)
- Equipment (including stands, percussion, sound, etc)

The goal is to have as few permanent committees as possible, and to create ad hoc groups as needed to address current events. Gene noted that he keeps a running

inventory of music, equipment, owned instruments, etc., and he recommended we conduct an end-of-season audit of instruments and percussion to ensure the records are up-to-date.

With no further business brought before the board, and on a motion from Gene Burmeister, seconded by Paul Oleksy, the meeting was adjourned at 9:43 pm.